

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 19th day of February 2020 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Margaret Carroll
Jim Davis
Susan Hampton
Stacy Herron
Lori Irvin
Janet Key

Also Present:

Councilman Dan Cogan
Kendall Martin
Maria Redburn
Marci Rossi
Caroline Tait

Absent:

Kameron Lewellen
Gayle Roland

(The following items were considered in accordance with the official agenda posted on the 14th day of February 2020.)

CALL TO ORDER

Board Chairperson Carroll called the meeting to order at 7:01 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

**1. Consider approval of the following Library Board minutes:
January 15, 2020 regular session.**

Board Member Key made a motion to approve the minutes. Motion was seconded by Board Member Hampton. Motion passed unanimously.

NEW BUSINESS

2. Introduction of new Children's staff and overview of programming schedule.

Marci Rossi was introduced as the new Library Program Specialist. Ms. Rossi is a board certified Texas Attorney and M.L.I.S degreed librarian. Kendall Martin is the new part-time Library

APPROVED

Assistant with a Bachelors in English Literature who will be pursuing an M.L.I.S. degree next semester. Marci Rossi gave an overview on the research used to develop the new children's programs.

- Area libraries were surveyed to find out what days and how often story times were offered. See attached table.
- Children's staff attended story times at Denton, Frisco, Irving, Plano, and Southlake to observe the different methods.
- Story times will be offered 5 times per week as well as to Children's Playtimes. See attached schedule.
- Major change will be registration will no longer be required for Baby story times.
- Board Chair Carroll requested that a comparison with other libraries on staffing, number of programs, attendance and budgets.

3. Discussion and possible action regarding Programming Guidelines.

Caroline Tait reviewed the new Programming Guidelines for unsolicited program proposals. The guidelines were developed in an effort to increase quality of program presenters, eliminate businesses using the program as a sales pitch for their product, and to require background checks and drug tests on presenters to ensure the safety of patrons. See attached guideline.

Board Member Hampton made a motion to approve the Programming Guidelines. Motion was seconded by Board Member Davis. Motion passed unanimously.

4. Discussion and possible action regarding the cancellation of the July and December 2020 Library Advisory Board Meetings.

Board Chair Carroll reviewed the history of why these meetings are traditionally cancelled.

Board Member Hampton made a motion to cancel the July and December Library Advisory Board meetings. Board Member Key seconded the motion. Motion passed unanimously.

5. Discussion of Library Advisory Board opening.

Board Chair Carroll reported that we have two openings due to resignations. She asked that Board members engage in a marketing campaign to recruit two new members. Councilman Cogan reported that Council can appoint new members to the Library Advisory Board at any regularly scheduled Council meeting.

OLD BUSINESS

6. Discussion and report of library closure from March 30 – April 3.

Library Director Maria Redburn reviewed planned changes that will occur during the closure. The Foundation has approved over \$9,000 including \$4,000 to repair lights on curved red wall. Redburn will be presenting a wish list to the Bedford Library Friends for more items. See attached list of planned improvements.

REPORTS

5. Discussion and distribution of Library Director's Report.

See attached report.

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NEXT MEETING

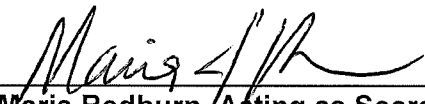
6. The next meeting of the Library Advisory Board is Wednesday, March 18, 2020.

ADJOURNMENT

The meeting was adjourned at 8:08 p.m. by Margaret Carroll.

1st by Board Member Davis

2nd by Board Member Irvin



Maria Redburn, Acting as Secretary
Bedford Public Library Advisory Board